



GENERAL INTERNSHIP DESCRIPTION

Our mission is to provide the highest quality learning environment for individuals passionate about nonprofits, early childhood and kindergarten readiness. The Community Engagement Intern is responsible for finding and engaging children and families in the community who will benefit from and support the offerings of Ready for School. This is accomplished through working with the Community Outreach Team that plans and implements outreach strategies.

DUTIES AND RESPONSIBILITIES

Project Implementation

- Synergize with Community Outreach strategies to reach new families
- Collaborate with work of the ACT committee
- Share best practices in community engagement to support community outreach strategies
- Participate in the work of Ready for School as it works with outside agencies
- Plan engaging activities and assist in community events

Education & Experience

- Must be enrolled in a degree seeking program
- Internship must be for college credit

Required Skills & Abilities

- Support of the Ready for School program mission and goals
- Interpersonal skills necessary to interact effectively with all levels of the community
- Ability to work independently and be self-directed
- Effective oral and written communications skills
- Collaborative commitment
- Effective organizational skills
- Ability to prioritize multiple demands
- Follow through
- Ability to adhere to a confidentiality commitment to clients and their families