

**Advocacy and Public Will Building Internship
Reports to the Social Innovations Officer**



GENERAL INTERNSHIP DESCRIPTION

Our mission is to provide the highest quality learning environment for individuals passionate about nonprofits, early childhood and kindergarten readiness. The Advocacy and Public Will Building Intern is responsible for working with the Social Innovations Officer on the planning and implementation of Ready for School's advocacy and public will building plan.

DUTIES AND RESPONSIBILITIES

Project Implementation

- Synergize with Community Outreach strategies to align with advocacy and public will building plan
- Share the Ready for School story to targeted community stakeholders
- Collaborate with work of the ACT committee
- Develop and/or maintain, update and implement the advocacy and public will building plan for the state of Michigan and the federal government
- Share best practices in advocacy and public will building to support Ready for School's strategic plan
- Participate in the work of Ready for School as it works with outside agencies
- Educate parents on how to advocate for their children in Holland, Zeeland, Hamilton, and West Ottawa School Districts.
- Empower committee and board members and parents to advocate on issues that are important to them in their community

Education & Experience

- Must be enrolled in a degree seeking program
- Internship must be for college credit

Required Skills & Abilities

- Support of the Ready for School program mission and goals
- Interpersonal skills necessary to interact effectively with all levels of the community
- Ability to work independently and be self-directed
- Effective oral and written communications skills
- Collaborative commitment
- Effective organizational skills
- Ability to prioritize multiple demands
- Follow through
- Ability to adhere to a confidentiality commitment to clients and their families